

## **MANDATORY CHAPTER 7 DOCUMENTS TO BE PROVIDED TO OUR OFFICE**

\*Please note that the items listed below are **REQUIRED** in order to file a bankruptcy case. Please bring a **COPY** of these items to our office before making a filing appointment to review and sign your petition.

1. ALL PAGES of 6 months of **bank statements** for any checking/savings account that you have had open in the past 6 months - even if these accounts have since been closed.

2. **Recorded mortgages**, equity lines and any judgment liens filed against your real estate.

\*Note this is NOT the settlement statement you received at the closing of your home. It also contains a book, page number and recording stamp. **Recorded deed** to your house and all other real estate - deed must contain the book, page number and recording stamp. This can be found at the county courthouse where the property is located.

3. **Titles or lease papers** (not registration papers) to all vehicles, boats, mobile homes or trailers that are in your name.

4. Certificate of stock, bonds, or disclosures to safe deposit boxes in your name.

5. **ALL PAGES** of your state and federal **tax returns**, including 1099/W-2 forms, for the past 2 years.

6. Six (6) months of pay stubs, wage earning statements or profit loss statements from any source of employment you have had in the past 6 months. If married, you must also include your spouse's last 6 months of income information even if he/she is **NOT** filing.

7. Recent retirement statement from 401K, 403b, or other qualified savings account.

8. A list of all creditors you owe or a billing statement from each creditor.

9. A copy of any lawsuits, garnishments or other legal papers sent to you by creditors.